



Lowcountry Area Agency on Aging

EMERGENCY PREPAREDNESS PLAN

Amended 03/26/2025

Serving Older Adults in Beaufort, Colleton, Hampton, and Jasper Counties

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PURPOSE

The purpose of this document is to present the plan of activities that the Lowcountry Council of Governments Area Agency on Aging (LCOG AAA) will carry out to ensure that staff and aging network providers are prepared and able to respond to the needs of the older adult population of the Lowcountry Region (Beaufort, Colleton, Hampton and Jasper Counties) in an emergency situation. The Aging network is not the primary emergency management agency; however, it has responsibilities to its program participants in preparing for a disaster. The LCOG AAA has the capability through community presence and interagency collaborations to provide valuable assistance to the county Emergency Management Directors in carrying out their individual county's Emergency Operations Plan.

During a disaster, the LCOG AAA and the local provider agencies will work together to coordinate and assist in service delivery. Depending upon the scope of the disaster, the LCOG AAA may be required to be a direct service provider to facilitate locating at-risk program participants and/or to help in arranging or delivering services.

The Plan is designed to:

- ☐ Facilitate the return of the LCOG AAA and home and community-based services to normal operating conditions as soon as practical.
- ☐ Ensure that this plan and local contractors' plans are viable and operational;
- ☐ Ensure that the LCOG AAA is prepared to respond to emergencies, to recover from them, and to mitigate against their impacts;
- ☐ Assist in the coordination of information path to ensure uninterrupted communications to the local contractors, local EMD and SCDOA; by
- ☐ Providing a means for information gathering and dissemination

LCOG AAA will provide:

- Disaster preparedness educational materials;
- Outreach to locate older adults affected by the disaster;
- Information and referral assistance regarding transportation to shelters and information on other services; and
- Staff and volunteers to work with other organizations in getting assistance to older adults affected by the disaster.

DISASTER PHASES

OPCON 3 – Normal Operations/Steady State –Activities that are normal for LCOG AAA when no incident or specific risk or hazard has been identified.

OPCON 2 – Enhanced Steady State/Partial Activation–The AAA is open and staffed to assist with meeting provider welfare checks and concerns.

OPCON 1 – Full Activation – The LCOG/ AAA is closed as a disaster or emergent situation is likely or imminent. The AAA administrative team is prepared to work remotely.

SCOPE

The LCOG AAA is designated by the South Carolina Department on Aging (SCDOA) to administer state and federal funding for older adult programs and to plan for and implement programs and services for older adults in the Lowcountry Region to include preparing for and providing assistance during an emergency situation. The LCOG AAA will assist the SCDOA in carrying out the SC Emergency Operations Plan if requested.

The LCOG AAA will take action during the following phases of a disaster: Preparedness, Response, Short-term Recovery and Long-Term Recovery.

PREPAREDNESS

- Establish communication with local Emergency Preparedness Operations
- Coordinate with aging service providers/contractors to include reviewing provider disaster preparedness plans;
- Communicate with the SCDOA
- Communicate with other Area Agencies on Aging
- Coordinate with Caterer(s)
- Safeguard internal records and property
- Education and Training of Staff
- Maintenance of emergency lists
- Preposition Shelf Stable meals

Prior to a pending emergency situation LCOG Executive Director and LCOG AAA Director will meet to determine the lead staff person for responsibilities outlined above and to go over the procedures of the Lowcountry Council of Governments as well as the activities of this plan.

Preparedness Efforts - Education

1. LCOG AAA staff will assist contractors in distributing written education and providing on-site and community educational activities for older persons in order to self-prepare for potential disastrous situations.

2. During assessments and reassessments of clients for services, staff members discuss the client's responsibility in making sure that they are prepared for emergency situations:

The following questions are asked to determine the client's readiness:

- Will someone check on them?
- Do they have updated phone numbers including cell phone numbers of family members and friends?
- Do they have phones?
- Do they need assistance in the event of an evacuation? If so, what kind of transportation is needed; regular, wheelchair accessible, or ambulatory?
- Do they have medicines which require refrigeration?
- Do they have any life-sustaining equipment that requires electricity?
- Do they have at least a three-day supply of nonperishable food on hand, etc.?

Staff will discuss the importance of clients and/or their caregivers in being proactive before an emergency situation. Information regarding clients who may need assistance in the event of an evacuation is recorded in the AIMs Database system for individuals assessed prior to July 1, 2024 and in the OASIS Database for those assessed July 1, 2024 and after. Contracted providers are to review the listing of those participants who will need assistance evacuating and confirm contact with those participants. The listing for those assessed after July 1, 2024 will be provided by the LCOG AAA staff, as the providers do not have access to the new database which stores emergency information.

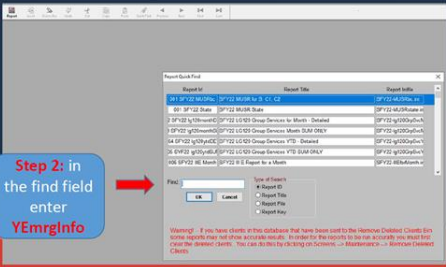
Slide 1

AIM Report: YEmrgInfo

- A new AIM report has been created to meet the AAA and contractors needs for **all** emergencies. It is the **YEmrgInfo**. Step-by-step directions are included.

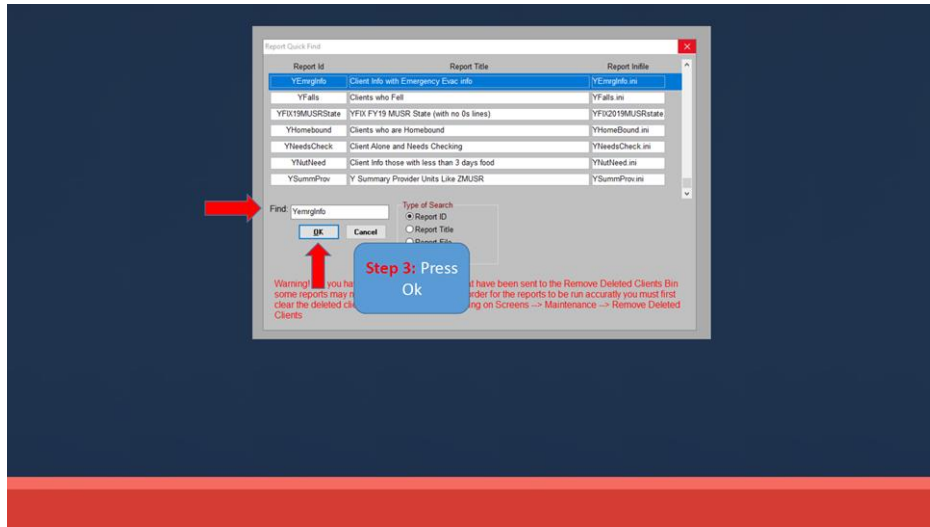
Step 1: Click Report

Step 2: in the find field enter YEmrgInfo

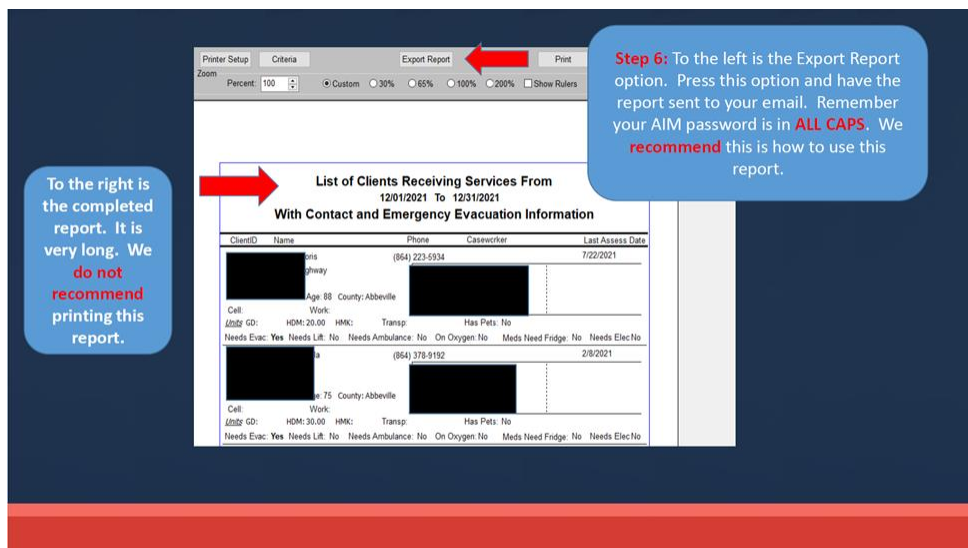


The screenshot shows a software window titled 'AIM Database' with a search bar and a list of results. The search bar contains 'YEmrgInfo'. The results list includes several entries, with the first one being 'YEmrgInfo' and the second being 'YEmrgInfo'.

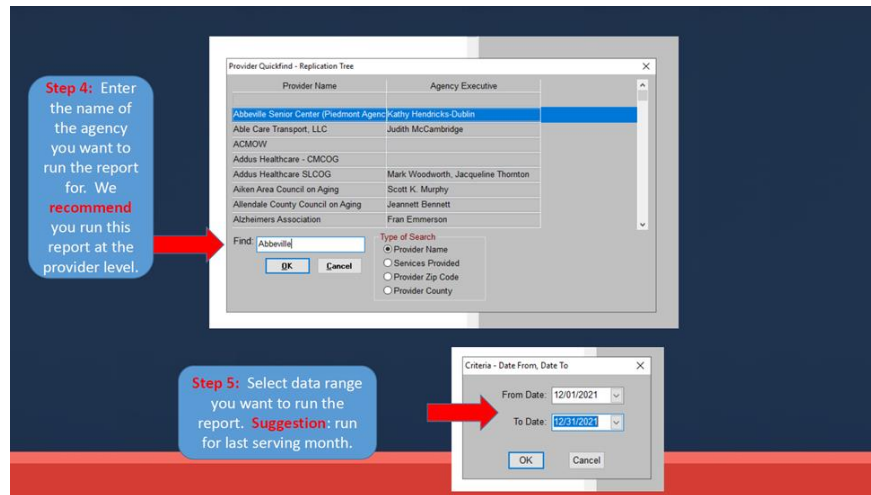
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Slide 3



Slide 4



LCOG staff will contact local Emergency Operations Centers regarding homebound clients who will need assistance evacuating. All contracted providers will be responsible for conducting wellness checks weekly, which frequency is subject to change depending on the emergency.

3. Staff and contracted providers will disseminate information pertaining to Emergencies and/or Disasters to clients/participants in programs of the Area Agency on Aging.

The Lowcountry AAA Director will work closely with all contracted providers to prepare for and advance the support of evacuation with a supply of shelf stable meals for all AAA Nutrition Program participants.

All LCOG AAA staff are subject to assist both participants and providers.

Preparedness Efforts – LCOG AAA Location and Equipment

In the case of an emergency warning with potential physical damage, LCOG AAA staff will take the following steps to ensure the protection of property:

After a warning has been issued, the LCOG Director and LCOG AAA Director will meet with staff to:

- Discuss plan and staff duties
- Determine whether to evacuate the office
- Discuss who is evacuating and how they can be reached
- Distribute updated Emergency Plan and phone numbers

If evacuation is implemented, all staff members will secure their personal work area first and then assist others in securing remaining areas. Staff should refer to the Operations Checklist. The following outlines the LCOG AAA staff member who is responsible for taking pertinent items in the event an evacuation is ordered. The LCOG Director will determine what staff member is responsible for taking pertinent items that affect the LCOG as well as the LCOG AAA.

Organization and Assignment

All LCOG AAA Staff

Disaster Preparedness Plan
Staff, SCDOA and Contractor contact information
Pens/Pencils and Paper
Current correspondence
Flash Drives
Laptops

LCOG AAA Director

Deputy Director

Advisory Council Minutes
Current Area Plan
Current SCDOA Policies and Procedures Manual

Family Caregiver Advocate

Client Assessment Forms
Client Records and Contact Information

Community Resource Specialist

Client Intake Forms
Resource Manual

Long Term Care Ombudsmen

Records of open cases
Copy of DHEC Regulations

Assessment Coordinator/Assessors

Current Client Files
Consent Forms
Client Intake Forms
Client Assessment Forms
Tablets

SHIP Coordinator

Beneficiary Contact Form

All computers will be unplugged and covered with plastic sheeting if necessary; staff will transport flash drives, laptops and essential documents as delineated in the LCOG/AAA Evacuation Checklist.

LCOG AAA recognizes that to carry out public disaster responsibilities, individual staff must have plans to protect and secure the safety of their families. Each staff member is encouraged to develop a family emergency/disaster plan. Prior to returning, LCOG AAA will ensure the safety of its staff. After personal safety for one's family has been established, all staff shall report to LCOG AAA's administrative office and/or predetermined alternate site if LCOG's offices are unavailable. The LCOG AAA staff will share the responsibility of determining the status of provider agency facilities, clients' status, service needs and conditions.

If the AAA office space is damaged or cannot be used in the event of a disaster, the LCOG AAA will operate from the Yemassee Senior Center in Yemassee, SC or, if unavailable, the Hampton County COA Administrative Office in Hampton, SC.

a) Yemassee Senior Center

4 Orrell Street, Yemassee, SC 29945 (843) 589-3365

b) Hampton COA Office and Nutrition Site

108 Pine St. West, Hampton, SC 29924 (803) 943-7555

SCDOA will be notified of the temporary location of the AAA, including contact information.

Provider Contact - When a disaster warning has been issued, LCOG AAA staff will contact all Meal Program contractors to verify that three days of non-perishable meals have been provided to both Home Delivered Meal and Group Dining participants. If meals have not been provided, attempts will be made by LCOG AAA staff to assist the contractors.

South Carolina Department on Aging Contact - When a disaster warning is issued, the LCOG AAA Director will contact the SCDOA to inform them of the status of disaster preparations and to discuss when and how the LCOG AAA staff can be contacted after the disaster.

In the Event of a Localized Disaster - In the event of a disaster that affects the local service area, LCOG AAA staff will contact agencies in other parts of the Lowcountry Region, the SCDOA, and other providers throughout the state for assistance in getting services and other types of assistance to contractors and to the older adults in the disaster area. LCOG AAA will also work with the Emergency Preparedness Centers in the affected area to attempt to coordinate the provision of supplies and volunteers to the providers and the older adults affected. LCOG AAA staff will also be dispersed to the affected areas to assist contractors in providing services for older adults in need. The LCOG AAA will become the providers of services to the older adults if the contracted provider is unable to do so.

Long Term Care Facilities – When an evacuation has been ordered, LTC facilities in the areas affected by the evacuation will be contacted by the Ombudsman team to determine if the facility is evacuating and to where. This information will be provided to concerned family members who call after the emergency situation has passed.

Recovery-Continuity of Agency

LCOG AAA, through its relationship with the Council of Governments (COG), will assist in long term recovery efforts such as assisting with community redevelopment and restoring the

economic viability of the disaster area(s) through the collective efforts of governmental and non-governmental organizations. These efforts will include:

- Assisting older adults and the agencies serving them, in reestablishing themselves, and
- Continuing advocacy for older adults affected by the disaster who may be having difficulty obtaining the assistance they require.

Regional Information

The Lowcountry region includes the four counties of Beaufort, Colleton, Hampton and Jasper. The total population of this region is 282,980 including an older adult population of 96,393. Of that total older adult population, 72,433 reside in Beaufort County; 10,561 in Colleton County; 4,681 in Hampton County; and 8,718 in Jasper County.

Each County's Emergency Management Office Director will serve as the lead for the declaration of any emergency or disaster for this plan to be implemented. After an emergency or disaster has been declared, the Council of Governments Executive Director and the LCOG AAA Director will begin implementation of this plan.

The AAA will maintain current maps of the locations of senior centers and nutrition sites. This information will give the LCOG AAA, the SCDOA and others a visual glance of where older adults and nutrition sites are located. Current senior centers and nutrition sites are listed below:

Beaufort County Parks and Recreation, Eric Brown, Director (843) 255-6710
905 Buckwalter Parkway, Bluffton, SC 29910 eric.brown@bcgov.net

Beaufort County Sites:

Burton Wells Senior Center, Mamie Middleton, Site Manager (843) 592-6087
1 Middleton Recreational Rd., Burton, SC 29906

Bluffton Nutrition Site, Tillotson Gadsden, Site Manager (843) 929-7162
11 Ulmer Rd., Bluffton, SC 29910

Booker T. Washington Center, Sandra Stanfield, Site Manager (843) 605-3422
182 Booker T. Washington Circle, Yemassee, SC 29945

Charles Lind Brown Recreation Center, Deanna Abner, Site Manager (843) 812-6196
1001 Hamar Street, Beaufort, SC 29902

Dale Community Center, Hessley Ferguson Dunnell, Site Manager (843) 986-4407
29 Community Center Road, Seabrook, SC 29940

Port Royal Center, Anastasia Jenkins-Garvin, Site Manager (843) 592-6077
1514 Richmond Ave., Port Royal, SC 29935

Scott Center, Mary Bolles, Site Manager (843) 476-6907
242 Scott Hill Road, St. Helena, SC 29920

St. Helena Nutrition Site, Terry Dortch, Site Manager (843) 541-1539
6315 Jonathan Francis Sr. Road, St. Helena, SC 29920

Colleton County Council on Aging, Everlena Brown, Executive Director (843) 549-7642
39 Senior Avenue, Walterboro, SC 29488 coas1@lowcountry.com

Colleton County Sites:

Walterboro Nutrition Site, Jennifer Holmes, Site Manager (843) 549-6852
78 Highland Circle, Walterboro, SC 29488

Greenpond Nutrition Site, Yvonne Denise Singleton, Site Manager (843) 844-8424
29 Playground Lane, Green Pond, SC 29446

Hampton County Council on Aging, Ann Lerch, Executive Director (803) 943-7555
108 Pine St. West, Hampton, SC 29924 alerch@hamptonsc.org

Hampton County Sites

Hampton Nutrition Site, Sally Allen, Site Manager (803) 943-7555
108 Pine St. West, Hampton, SC 29924

Estill Nutrition Center, Dottie Warren, Site Manager (803) 625-4321
791 Fifth Street, Estill, SC 29918

Yemassee Senior Center, Antonnette Diane Williams, Site Manager (843) 589-3365
4 Orrell Street, Yemassee, SC 29945

Jasper County Council on Aging, Lila Resh, Executive Director (843) 726-5601
444 Wise Street, Ridgeland, SC 29937 jccoalila@gmail.com

Jasper County Sites

Ridgeland Senior Center, Lusandra Toomer, Site Manager (843) 726-5601
444 Wise Street, Ridgeland, SC 29937

Hardeeville Senior Center, Jeanette DeLoach, Site Manager (843) 784-2838
205 E. Main St., Hardeeville, SC

Robertville Nutrition Site, Michele Hughee, Site Manager (843) 726-6464
9731 Cotton Hill Rd., Garnett, SC 29922

The physical location of the Lowcountry Council of Governments Area Agency on Aging makes it susceptible to damage from strong winds and flooding. Because of this, the LCOG AAA has arranged with the Hampton County Council on Aging to relocate to the Yemassee Senior Center in Yemassee, SC or the Hampton Nutrition Site and Administration Office in Hampton, SC.

Three of the counties of the Lowcountry region border the Atlantic Ocean. In the event of a hurricane, these counties may be part of a mandatory evacuation ordered by the Governor of South Carolina. Currently, Hampton County is designated to receive many of these evacuees at shelters set up by Red Cross.

SITUATIONS

Possible hazards and/or emergency situations that may be faced by this region include (but are not limited to) the following:

- Hurricanes and Tropical Storms
- Tornadoes
- Earthquakes
- Coastal Flooding
- Fires
- Severe Winter Weather
- Droughts
- Pandemics
- Hazardous Materials Incident
- Nuclear Power Plants
- Terrorism
- Civil Disturbance
- Communications Failure

Vulnerable, critical facilities are nursing homes, assisted living facilities, hospitals, senior centers and nutrition sites. In the event of a hurricane, a mandated evacuation may be ordered for these facilities. The facilities in Beaufort County are the most geographically vulnerable. In other emergency situations, senior centers and residential care facilities located in rural areas are more vulnerable to power outages and accessibility particularly in inclement weather such as a winter storm.

The LCOG AAA is dependent on the following jurisdictions during any emergency: Federal, State, County Emergency Management Agencies, and Community-based Organizations. The Lowcountry Council of Governments and its Executive Director has a working relationship with all the governmental agencies, which gives the LCOG AAA access. The LCOG AAA has working relationships with several Community-based Organizations in the region including the local County Emergency Management Divisions, Red Cross, and Salvation Army and will continue to further these relationships through our continued participation with Volunteer

Organizations Active in Disasters (VOAD). The LCOG AAA currently serves on the VOAD Committee in Beaufort and Colleton counties.

COMMUNICATIONS

After notification that a County Level Operations Center has been activated, the LCOG Executive Director will contact all LCOG Departments including the LCOG AAA and advise the directors to review the LCOG's Emergency Protocols and its particular program mandated Emergency Preparedness Plan. The LCOG Director will keep directors informed as to each level of activation. LCOG AAA staff will contact the South Carolina Department on Aging and its Contracted Providers. LCOG AAA staff and Contracted Provider Staff will communicate with program participants.

LCOG AAA Director will serve as the liaison for the LCOG AAA. The LCOG AAA deputy director will serve as the designated back up.

Disaster Recovery Staff will assist older adults to apply for financial and other assistance at Local Recovery Centers (LRC). LCOG AAA will make and accept referrals to the LRCs.

The Regional Long-Term Care Ombudsman (and other staff as needed) will coordinate with the State Long Term Care Ombudsman and the Department of Health and Environmental Control (DHEC) in making provision for the needs and safety of residents in long-term care facilities. Facilities identified as not having a Disaster Preparedness Plan will be reported to DHEC.

After receiving information from the COG Director and the Local Emergency Operations Centers, the LCOG AAA Director shall respond to the emergency as follows:

- a. Notify LCOG AAA staff, contractors and other service providers of the activation
- b. Determine the schedule of staff that will actively manage the emergency throughout the duration of the disaster
- c. Contact all the contractors and service providers who may be impacted by the emergency
- d. Notify the participants and caregivers who may be impacted by the emergency
- e. Respond to and document EOC requests for:
 - Information: Provide information about local and community-based services and resources, with state and local EOC staff.
 - Food: Work with contractors to ensure all Home Delivered Meals participants have food. Coordinate efforts for other communities or individuals who may need food.

During an emergency, a variety of requests may come from the community. This may include contacting other agencies in the network for assistance and utilizing the resources in the SC ACT database to address the emergencies as they arise.

If the LCOG office is unavailable, the LCOG AAA Director will inform SCDOA as to the location of staff. The agency has arranged with Hampton County Administrator to use the Yemassee Senior Center or the Hampton Nutrition Site in this situation.

LCOG AAA Director will make alternate location known to Contracted Providers, other Service Providers, Red Cross and others as soon as possible.

ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITY

Following the emergency event, the AAA Director and any available staff who can report to the administrative location (LCOG or the back-up location) will report and resume program duties.

Lowcountry Area Agency on Aging Staff Directory

Letisha	Scotland	Aging Director	lscotland@lowcountrycog.org	843-473-3959
Ashley	Young	Deputy Director	ayoung@lowcountrycog.org	843-473-3950
Dena	Davidson	Family Caregiver Advocate Assistant	ddavidson@lowcountrycog.org	843-473-3957
Rhonda	Hiott	Family Caregiver Advocate	rhiott@lowcountrycog.org	843-473-3973
SCDOA		Regional Long Term Care Ombudsman		800-868-9095
Shaundrele	Green	Aging Program Specialist/Assessor	sgreen@lowcountrycog.org	843-473-3949
Melissa	Myers	Assessment Coordinator	mmyers@lowcountrycog.org	843-473-3954
Lorrie	Causey	Aging Program Specialist/Assessor	lcausey@lowcountrycog.org	843-473-3978
Diesha	Hicks	I-Care Specialist	dhicks@lowcountrycog.org	843-473-3996
Kristy	Douglas	Program Coordinator	kdouglas@lowcountrycog.org	843-473-3981
Kendra	Singleton	I&R/A Specialist/Minor Home Repair Program Manager	ksingleton@lowcountrycog.org	843-473-3961

In preparation for a disaster, all LCOG AAA staff will review the Emergency Plan and the Operations Check List.

PLAN DEVELOPMENT AND MAINTENANCE

LCOG AAA's Disaster Preparedness Plan will be reviewed annually by the Director. This review will ensure that the most up-to-date information is provided with respect to disaster preparedness, as well as providing current reference lists and emergency contacts.

This will be distributed to all LCOG AAA Staff, Advisory Committee, Contracted Providers, and the South Carolina Department on Aging. The plan will also be placed on the Lowcountry Council of Governments website.

ADMINISTRATION, FINANCE AND REFERENCES

For reporting purposes, LCOG AAA will document any service rendered or assistance provided by the Area Agency on Aging or contractors during a declared emergency. Information including but not limited to: number of employees activated; time sheets documenting normal time and overtime (depending on status of employee); materials used; depleted supplies; mileage to and from the alternate office for workers; operation cost(s); meals provided; etc. and will be provided to the South Carolina Department on Aging and other organizations upon request. The LCOG AAA is subject to other financial requirements and protocols set forth by the Lowcountry COG and its finance staff. Resources such as credit cards are available at the discretion of the COGs Executive Director and/or Finance Director.

OPERATIONS CHECKLIST

All staff members will secure their personal work area first and then assist others in securing remaining areas. The following procedures will be followed:

- ☐ Staff will be notified of the need to shut down and the office closing schedule, if necessary. This may occur via email, voicemail, or personal contact.
- ☐ Shutdown will include the securing of office equipment and work products as follows: Critical work items, such as working papers, critical documents, plans, contracts, etc., should be placed in plastic bags, if possible, or in boxes and moved to interior offices as time and the situation warrant.
- ☐ Designate an alternate staff for each area to ensure the following procedures are complete (Staff designated should not be those who would require early dismissal due to caregiving responsibilities).
- ☐ Obtain rolled plastic and/or lawn trash bags to cover monitors, computers, printers and other equipment in each area.
- ☐ Windows/blinds will be closed.
- ☐ All paperwork, files, and books not in filing cabinets should be placed in filing cabinets as time and space permits.
- ☐ All telephones, computers, monitors, and desktops equipment should be unplugged from the wall and covered with plastic bags, if possible.
- ☐ For computers, staff should save all critical work on the server, turn off and unplug the computer. Network drives are backed up daily; therefore, all critical data and/or files should be saved to the server.
- ☐ Staff members should stay tuned to local television and radio stations for reports of office closure and reopening. Updates will also be provided by the LCOG Director and the LCOG AAA Director.
- ☐ Designated staff will take laptops, external drives, and other necessary information with them.
- ☐ Any staff planning to leave the area as part of a mandatory evacuation will inform the LCOG AAA Director of evacuation plans.
- ☐ The LCOG Director may require that company vehicles and other supplies be removed as per situation.

- If the situation dictates, LCOG AAA staff that are not evacuating may be required to leave with equipment and supplies necessary to set up temporary offices at predetermined sites.

Attachment A. Evacuation, Decision and Response Timeline

LCOG AAA staff will follow evacuation procedures. Once an evacuation is ordered, LCOG Executive Director will inform staff. Staff should leave as soon as possible. Staff are encouraged to make these plans ahead of time especially any staff that reside in areas prone to evacuation due to hurricanes and flooding.

The Barrier Islands and critical facilities such as hospitals and nursing homes are the first to receive mandated evacuation orders, followed by residents in low lying areas and then others.

Evacuation routes are communicated via SCEMD. Evacuation routes for Region 10 are as follows:

Edisto

Evacuees will take SC 174 to US 17. They will then take US 17 south to SC 64. This will take them to Walterboro, and then onto Aiken and I-20.

Hilton Head Island

Hilton Head Island evacuees will use both the William Hilton Parkway (US 278 Business) and the Cross-Island Parkway (US 278).

As these two roads merge, a third lane will be formed by reversing flow on the inside eastbound lane of US 278. This lane will carry traffic to the three-lane section beginning on the mainland.

Lane assignments will be as follows: The right lane on US 278 westbound will exit onto SC 170, proceed to SC 462, then be directed to I-95 northbound at I-95 exit 28. The center lane on US 278 westbound will become the right lane at SC 170 which will be directed to I-95 northbound at exit 8. The left lane on US 278 westbound at SC 170 will continue on US 278 to Hampton and eventually to North Augusta.

Beaufort

Two Lane Evacuation: Evacuees will use the two present northbound lanes on US 21 to US 17. Upon reaching US 17, the right lane will be directed to US 17 north to SC 303 to Walterboro. The left lane will be directed to US 17 South, then to US 17 Alt/US 21 to Yemassee and then ultimately to North Augusta.

Three Lane Evacuation: Under certain conditions, a third northbound lane will be formed by reversing flow on the inside southbound lane of US 21 at US 21 Business west of Beaufort. This lane will carry traffic from US 21. This reversed lane will be directed to US 17 southbound and eventually I-95 northbound at Exit 33 (Point South). The remaining two lanes will be used as described above for the two-lane evacuation.

Other Counties

When evacuating to other Counties, evacuees should call ahead to the Emergency Operations Center to speak with a Public Information Officer. It may be helpful to gain information about shelters, hotels, traffic back-ups, etc. Listed below are the phone numbers to the County Emergency Management offices for those counties.

Beaufort County

Emergency Management (843) 255-4000

Colleton County

Emergency Management (843) 549-5632

Hampton County

Emergency Management (803) 914-2150 / Phone: (803) 914-2151

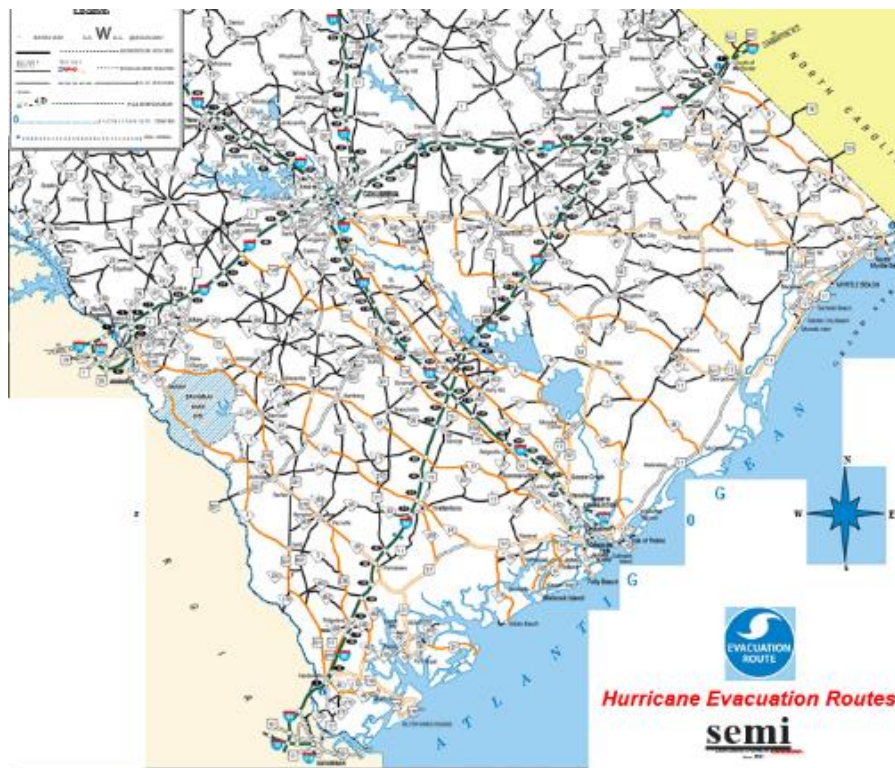
Jasper County

Emergency Management (843) 929-9054

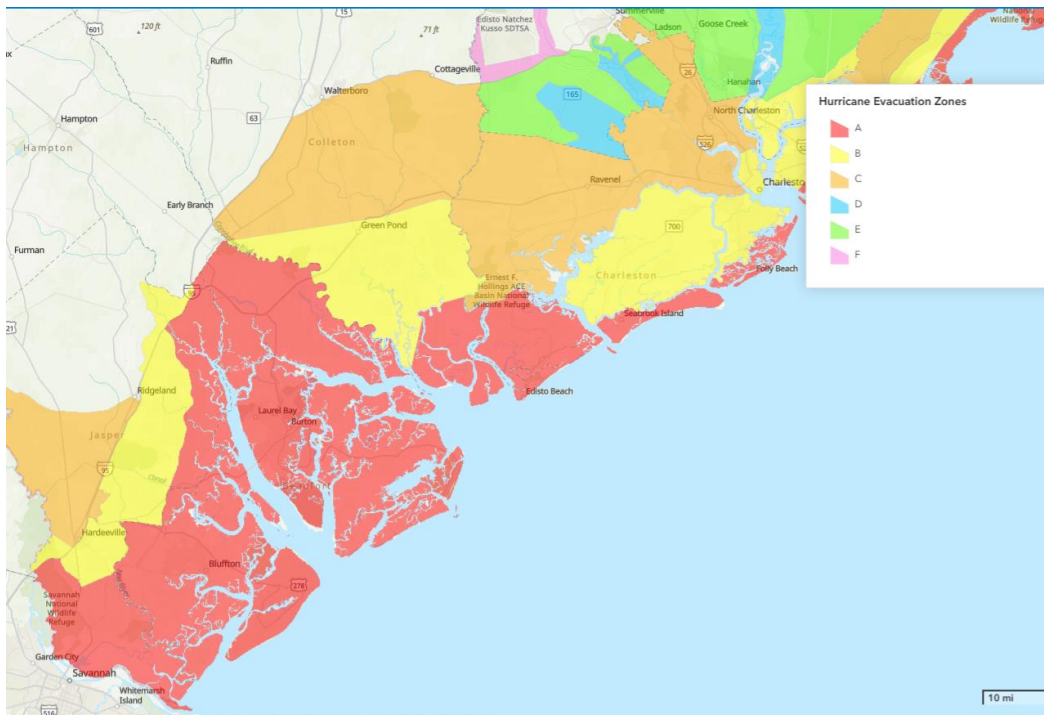
Attachment C. Evacuation Zones

Evacuation Routes

State Map



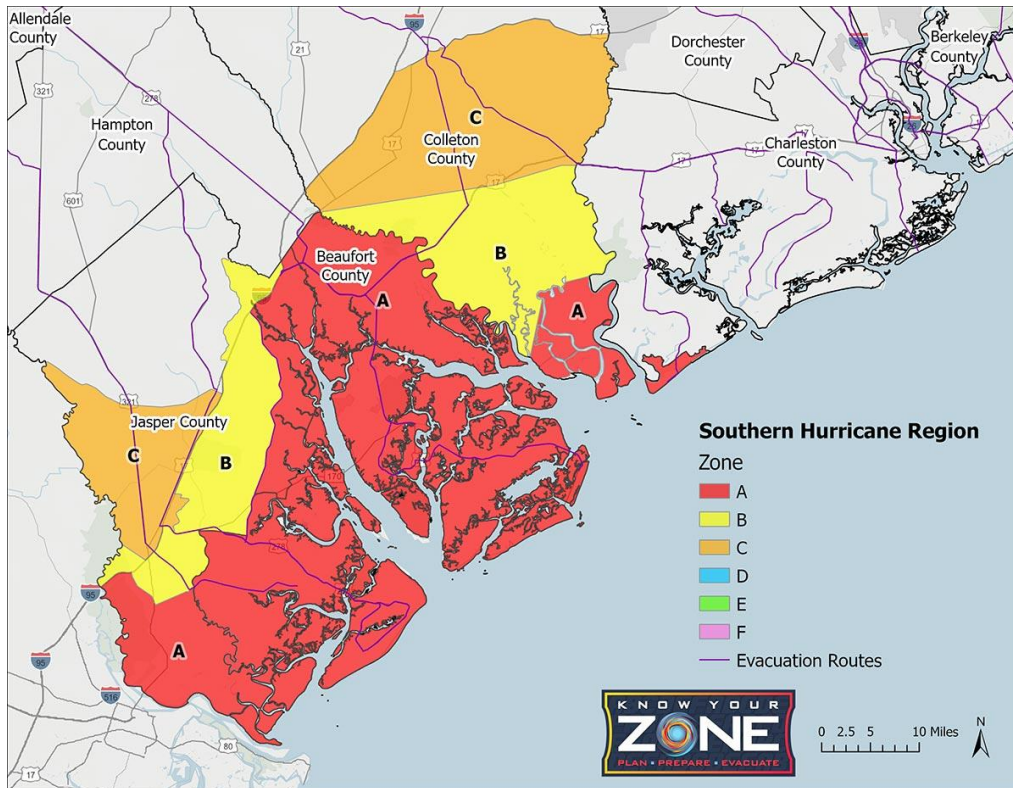
City Information



Regional Evacuation Zones

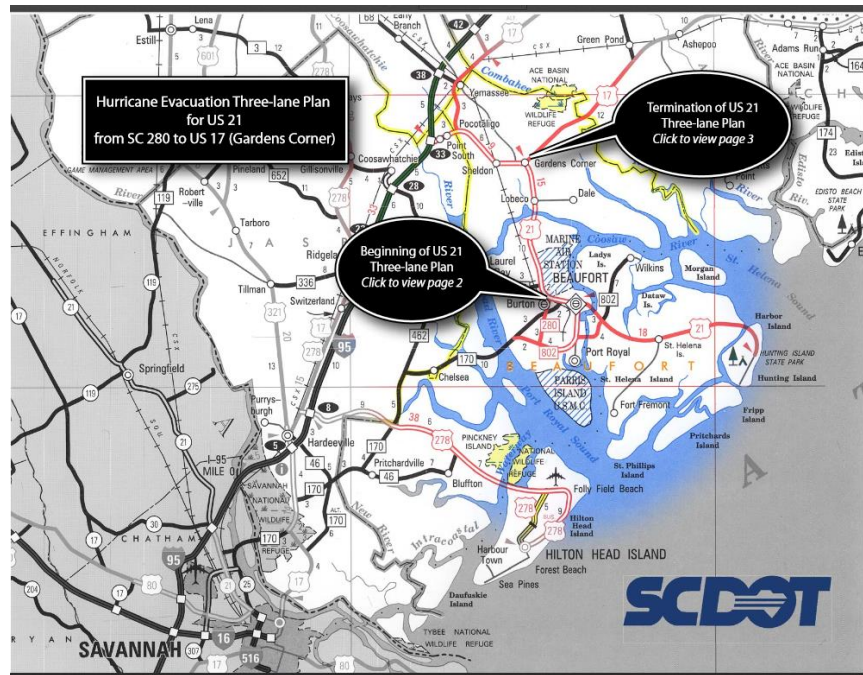


Southern Hurricane Region

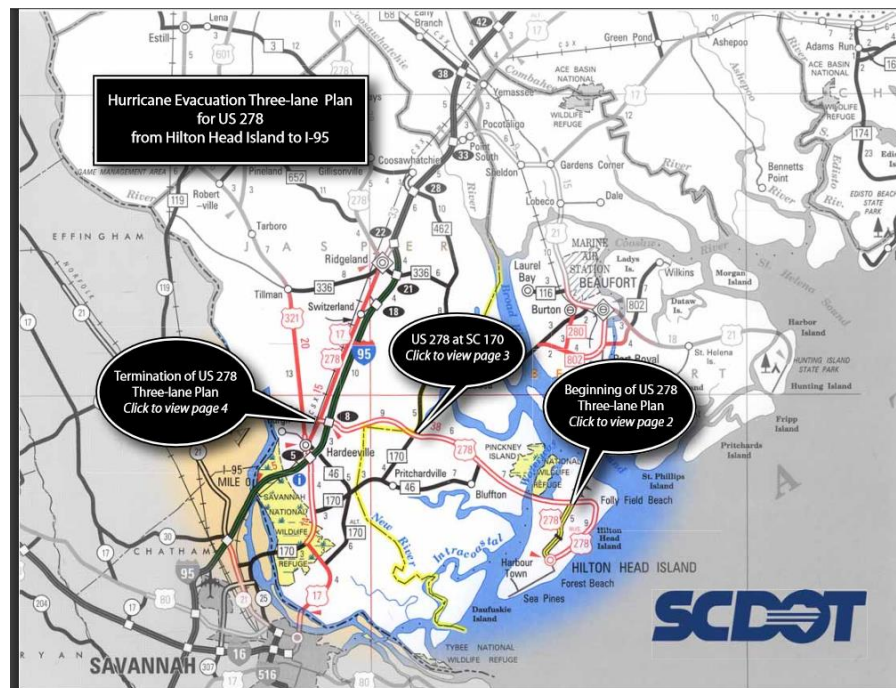


Lane Reversal

Beaufort



Hilton Head Island



Attachment D. Public Information

When an emergency has been declared, the LCOG AAA will utilize State and Local Emergency Management and FEMA to get up to date information.

Staff will also utilize email, text, and phone to get information out to contracted providers. If time permits, aging contracted providers and LCOG AAA staff will contact participants via phone, email, and written information delivered by contracted provider staff.

Attachment E. Operational Areas/Area Planning Factors

The Lowcountry Region consisting of Beaufort, Colleton, Hampton, and Jasper Counties may be threatened by natural and technological hazards. The threats posed by these hazards are both immediate (hazardous chemical spill, acts of terrorism, hurricanes, tornadoes) and long-term (drought, chronic environmental chemical release). These hazards have the potential to disrupt day-to-day activities, cause extensive property damage and create mass casualties.

Historically, the greatest risk was perceived to be from natural hazards (e.g. hurricanes, tornadoes, earthquakes, floods, etc.). Events in this country (e.g. the 911 Attacks, the Boston Marathon) have given rise to hazardous chemical releases/spills, and the potential increase in terrorist activities. The Lowcountry Region faces possible threats to the interstate, bridges, overpasses, State Ports Authority, school buses and commercial trucks and our close proximity to the Nuclear Plant in Barnwell, SC.

The congestion of I-95 and bridges leading from the various islands in the region (Hilton Head Island with the largest population), limited public transit options, and isolated rural areas also could limit mobility after a disaster, slowing the areas recovery.

If a contracted provider is unable to resume providing services to older adults in its county, the LCOG AAA will step in as provider. The LCOG AAA will call upon other service providers in neighboring counties for assistance as well as ask for assistance from the SCDOA. Staff will utilize information stored in AIMS and OASIS data systems regarding clients, their needs, and services they receive. If necessary, LCOG AAA staff will set up a temporary office in the county affected and publicize its intentions to the program participants and other older adults in that county.

In the event of an emergency, LCOG AAA will inquire as to all resources available to older adults and the vulnerable adult population and make this information accessible to this population.

Attachment F. Shelters

Educational efforts will include information on what is allowed in shelters, what individuals should bring with them and the fact that they may be at the shelter for a period of time depending on the nature and scope of the disaster. Staff and older adults will be encouraged to only use the shelters as a last resort.

BEAUFORT COUNTY

- Battery Creek High School, Blue Dolphin Drive, Burton
- Beaufort Elementary School, Prince Street
- Bluffton High School, H.E. McCracken Circle
- Bluffton Elementary School, H.E. McCracken Circle
- H.E. McCracken Middle School, H.E. McCracken Circle, Bluffton
- Okatie Elementary School, Cherry Point Road

The Shelters in Beaufort County will not be opened during a Hurricane.

Local Evacuation Shelters and Pick-Up Locations

Local shelters and evacuation pick-up points are as follows for local evacuations:

Shelter: Beaufort Elementary School
Staging Area: St. Helena's Elementary School
Pick-up Points: St. Helena Island

1. PALS at Scott Recreation Complex
2. Land's End Road (old store)
3. Adam Street Baptist Church
4. PALS at Gloria Potts Community Center
5. Folly Road Grocery
6. Penn Center
7. Fripp Island at The Beach Club
8. Faith Memorial Church

Shelter: Beaufort Elementary School
Staging Area: Lady's Island Elementary
Pick-up Points: Lady's Island

1. Sam's Point Road Area
2. Texaco Station - Sam's Point Road
3. PALS at Broomfield Ballfield
4. Highway 802

Shelter: Beaufort Elementary School
Staging Area: Beaufort Elementary
Pick-up Points: Beaufort Area

1. Piggly Wiggly - Boundary Street
2. Cross Creek Shopping Center
3. Beaufort Town Center Shopping
4. Beaufort Plaza Shopping Center

Pick-up Points: Beaufort/Port Royal Area

1. Piggly Wiggly - Ribaut Road
2. Mossy Oaks Elementary School
3. Spanish Trace Housing
4. Port Royal Elementary School

Shelter: Battery Creek High School
Staging Area: Battery Creek High School
Pick-up Points: Beaufort/Port Royal/Burton

1. BiLo Grocery
2. Shell Point Elementary School
3. Builders FirstSource
4. The Oaks
5. Laurel Bay
6. Laurel Bay Baptist Church

Shelter: Battery Creek High School
Staging Area: Davis Elementary School
Pick-up Points: Lobecko/Grays Hill/Burton

1. Lobeco Public Library
2. Seabrook Road
3. Stuart Point Road
4. Corner Market - Hwy 21
5. Possum Hill Road
6. Shanklin Road
7. Roselda Road
8. County Shed Road

Pick-up Points: Sheldon

1. PALS at Agnes Major Community Center
2. Sheldon Post Office
3. Elijah Washington Comprehensive Health Clinic
4. PALS at Booker T. Washington Community Center
5. Piggly Wiggly
6. Family Life Center

Shelter: Bluffton Elementary, McCracken Middle, and Bluffton High School
Staging Area: Hilton Head Airport
Pick-up Points: Hilton Head Island

1. Boys and Girls Club
2. Elks Lodge
3. Grace Community Church
4. Pineland Station
5. Hilton Head Resort
6. Holy Family Catholic Church

Pick-up Points: Bluffton

1. PALS at Oscar J. Frazier Park
2. Food Lion
3. Bluffton Post Office
4. Krogers/Plantation Point
5. Community Center
6. The Lakes at Myrtle Park
7. Simmons Cay Apartments
8. MC Riley Elementary
9. Sun City at Pinckney Hall
10. Wellstone
11. Cross Episcopal School
12. Bluffton Eagle Field
13. Vista View
14. The Country Store

Out-of-county evacuations

For out-of-county evacuations of Beaufort County residents, the pick-up points will remain the same. Various out-of-county shelters will be used during an out-of-county evacuation.

Evacuation Tips:

1. Register for transportation services in advance at www.palmettobreeze2transit.com, Transportation Evacuation Registry.
2. Several vehicles are wheelchair accessible. If you have special needs, call in advance to make sure the appropriate equipment is dispatched to your location.
3. As you board the bus, you will be issued a colored wristband. It is important to keep this wristband to help the driver return you to the location where you originally boarded the bus.
4. Find a seat quickly. Leave the front seats vacant for elderly and disabled passengers who may board after you.
5. Take as few personal items as possible. There is limited space on the bus and in the shelters. No household furnishings, weapons, illegal drugs, or alcohol will be allowed on the vehicles.
6. Pets are not allowed on the bus or in the shelters. For more pet information, please contact the Beaufort County Animal Shelter and Control at 843-255-5010. Service animals are allowable. Please provide service animal certification upon embarkation.
7. Hilton Head Island residents may call 843-341-4600 for additional information.
8. Passengers must have picture identification or other identifying information to return to their home area.
9. **Plan Ahead.**
Palmetto Breeze discontinues service when sustained winds reach 35 mph.

To learn which Emergency Evacuation Bus Pick-up Sites are active during a storm or for more information you should listen to the local media, monitor the County's website at www.bcgov.net, or contact Beaufort County Emergency Management at 843-255-4000. If you have any pre-storm transportation questions, please contact Palmetto Breeze at 843-757-5782. During an evacuation, you may reach Palmetto Breeze staff at 843-255-4076.

COLLETON COUNTY

- Colleton County High School, 150 Cougar Nation Drive, Walterboro

JASPER COUNTY

- Ridgeland-Hardeeville High School Complex, 250 Jaguar Trail, Ridgeland

HAMPTON COUNTY

- Ben Hazel Primary School, 628 Railroad Avenue, Hampton
- Estill Middle School, 1450 Columbia Highway North, Estill
- Hampton Elementary School, 505 Hoover Street, Hampton
- Hampton County High School, 115 Airport Road, Varnville

(R) Reserve (H/C) Heating/Cooling only

*Special Needs Shelter information, as updated by DHEC, will be available upon request.

Attachment G. MOUs

- Lowcountry Council of Governments coordinated an Emergency Preparedness agreement with Lower Savannah Council of Governments to support each respective region by providing staff to manage the call center operations during reorganization of the local AAA staff. This coordination will satisfy the local AAA role in disaster response efforts for the local community support as well as facilitate staff transition during an event. Agreement can be found at the end of Emergency Preparedness Plan.

Attachment H. Emergency Contacts

ACCESS INFORMATION FOR EMERGENCY PREPAREDNESS ACTIVITIES		
REGION: 10-Lowcountry		FISCAL YEAR 2024-2025
ANY CHANGES TO THIS INFORMATION MUST BE REPORTED TO THE AAA, EPO, AND SCDOA WITHIN TEN WORKING DAYS		
COORDINATING AGENCIES (Agency Name & Street Address)	EMERGENCY CONTACT STAFF (Names and Job Titles)	CONTACT NUMBER After Business Hours
Area Agency on Aging		
Lowcountry Area Agency on Aging Lowcountry Council of Governments PO Box 98 / 634 Campground Rd Yemassee, SC 29945	Letisha N. Scotland, Director Vacant, Long Term Care Ombudsman Ashley Young, Deputy Director	(803) 586-1239 Cell (800) 868-9095 State Emergency Line (803) 942-0691 Cell
Area Agency Contractors:		
Beaufort County Parks and Recreation 905 Buckwalter Parkway Bluffton, SC 29910	Eric Brown, Director	(843) 812-0152 Cell
Colleton County Council on Aging 39 Senior Avenue Walterboro, SC 29488	Everlena Brown, Executive Director	(843) 909-1293 Cell
Hampton County Council on Aging 308 Pine Street Hampton, SC 29924	Ann Lerch, Executive Director	(803) 943-7555 Office (803) 942-1089 Cell
Jasper County Council on Aging 444 Wise Street/ PO Box 641 Ridgeland, SC 29936	Lila Resh, Executive Director Kelly Brantley, Administration Assistant	(843) 726-1149 Cell (843) 305-9568 Cell
Senior Catering 314 Main St Little Mountain, SC 29075	Judy Milhan, Board Representative David Chellam, Operations Director Mary Sandifer, Kitchen Manager	(803) 345-1835 Admin (803) 354-2894 Cell (803) 345-7720 Fax (803) 345-1835 Ext 106 Admin (803) 673-2966 Cell (864) 650-1530 personal cell (803) 531-4395 Kitchen
South Carolina Legal Services 2803 Carner Avenue North Charleston, South Carolina 29405	Shunna Vance Jeter Director sjeter@sclegal.org Managing Attorney Angela M. Myers angelamyers@sclegal.org	(888) 346- 5592 Toll free (803) 744-9430 General (843) 266-2173 Admin (843) 760-1090 Fax

GA Foods 12200 32nd Court North Saint Petersburg, FL 33716	Sean LoBianco Vice President of Business Development slobianco@gafoods.com	(727) 388-0005 Office (727) 418-0944 Cell (800) 852- 2211 Ext 355 (727) 803 -0091 Fax
Area Agency on Aging Home Care Providers:		
Access Health Care DBA Caregivers on Demand	Letitia Walters, Service Coordinator lwalters@caregiversondemand.com	(843) 724-9581 (843) 998-1627 After Hours
Lowcountry Family Services	Barbara Hartzog, Administrative Assistant Lowcountry.family@yahoo.com	(803) 943-0159 (803) 943-6492 Cell
Priority Home Care, LLC	Janay Moore, Assistant Director priorityhcllc@gmail.com	(843) 782-5550 (843) 782-5500 Fax (803) 942-6902 Cell
Smiley's Home Senior Care, LLC	Frances Jefferson, Owner smileyshscllc@yahoo.com	(843) 288-1170
Compassion First Senior Care	Dr. Beverly Calloway contact@compassionfirstcares.com	(843)782-3545
A Ruby's Touch	Linda Bright, Owner lbrightaed@gmail.com	(843) 898-5058 Office (843) 510-3976 After Hours
Care Club LLC	Dr. Gwendolyn Fox, Owner Manager@careclubplace.com	(301) 793-2251
Morning Star Home Care Services	Elizabeth Brooks, President mornstar@embargmail.com	(803) 943-3254
Right At Home	Stephanie Frazier, Area Operations Manager Stephanie.frazier@rightathome.net	(843) 815- 7890
Emergency Preparedness Offices:		
Beaufort County EPO 2001 Duke Street PO Box 1228 Beaufort, SC 29901	Lt. Col. Neil Baxley, Director neilb@bcgov.net	(843) 255-4000 Admin (843) 255-3223
Colleton County Fire-Rescue EMD 113 Mable T. Willis Blvd. Walterboro, SC 29488	Dr. David Greene, Deputy Chief Roger Johnston, Captain Marty Stallings, Assistant Chief Barry McRoy, Chief dgreene@colletoncounty.org www.colletonfire.com	(843) 539-1960 Admin (843) 539-1963 Fax (843) 908-3337 Deputy Chief Cell (843) 599-8258 Captain Cell (843) 908-3855 Chief (843) 908-2667 Asst. Chief Cell
Hampton County EPO 703 2nd Street West/ PO Box 667 Hampton SC, 29924	Susanne Peebles, Director speeples@hamptoncountysc.org	(803) 914-2150 Ext. 3 Admin (803) 914-2154 Fax
Jasper County EPO 1509 Grays Hwy/ PO Box 1509 Ridgeland, SC 29936	Russell Wells, Director emergencymanagement@jaspercountysc.gov	(843) 726-7607 Admin (843) 726-7966 Fax

Volunteer Organizations Active in Disasters (VOAD)	Pamela Cobb, Disaster Recovery Manager pcobb@bcgov.net	(843) 255-2930
American Red Cross Palmetto Chapter	Michael Hesbach, Interim Executive Director michael.hesbach@redcross.org	(843) 521-3152 Admin (843) 764-2323 Option # 1 (800) 733-2767
Hampton County Veterans Affairs	Vacant	(803) 914-2085

Attachment I. Trainings

Staff will seek out and participate in additional training provided by the state, local emergency management offices and other entities either in person or via virtual training sessions.

Attachment J. On-going Coordination Meeting

Healthcare Preparedness

L. Diane Fox, Lowcountry Healthcare Coalition Coordinator

S.C. Dept. of Health & Environmental Control

Cell: (843) 408-3326 foxld@dhec.sc.gov

Lowcountry Long Term Recovery Group

Coordinated by Colleton County Emergency Preparedness Director, Dr. David A. Greene,

Deputy Chief Colleton County Fire-Rescue

Cell: (843) 539-1960 – Headquarters Dr. Greene (843) 549-7764 dgreene@colletoncounty.org

Lowcountry VOAD (Beaufort, Jasper)

Beaufort Jasper Long Term Recovery Group

Pamela Cobb, Disaster Recovery Manager

Mobile: 843-255-2930 pcobb@bcgov.net

Greatest Needs Protocols

The greatest needs protocols include disaster preparedness information and education, information regarding transportation to shelters for homebound older adults and adults with disabilities in the event of a disaster and food for homebound older adults and adults with disabilities after a disaster.

- Information and location of older adults needing assistance during an evacuation will be provided to emergency center operations personnel.

- Information regarding Special Needs Shelters will be provided to caregivers of clients with special needs.
- Information regarding transportation to shelters will be provided to older adults and their caregivers who do not own vehicles.
- Meals will be provided to meal program participants prior to the event, as 5-day nonperishable meals and will be replenished as soon as possible following an emergency situation.