Lieutenant Governor's Office on Aging
State Waiver Form
Waiver: W-001

By signing the Lieutenant Governor's Office on Aging's (LGOA's) State Waiver Form, the

Lowcountry Council of Government AAA/ADRC
Planning and Service Area

has determined that there is a need within its planning and service area to waive an existing LGOA policy and procedure to better serve the needs of its region.

Older Americans Act (OAA) Section 305(a)(1)(C) authorizes the LGOA to set policies to deliver aging services in South Carolina and states that the LGOA "be primarily responsible for the planning, policy development, administration, coordination, priority setting, and evaluation of all State activities related to the objectives of this Act." The OAA and the South Carolina Code of Laws are the foundation of the aging service delivery system across the State.

In accordance with the OAA, the LGOA has established written policies and procedures to administer aging services and programs in South Carolina. The procedural protocols set by the LGOA to deliver aging services are based on Federal and State Law. However, the LGOA acknowledges that the Planning and Service Area (PSA) could determine that there may be an extenuating circumstance regionally which results in a PSA generating a waiver.

State Waivers, which allow the PSA to operate outside the written policies and procedures of the LGOA, will not be accepted if it is determined that the waiver conflicts with the OAA or South Carolina law. A State Waiver is for up to a one-year period, terminating on June 30th. The LGOA reserves the right to invalidate waivers that amend its policies and procedures at any time.

The PSA and its Executive Director assume all legal responsibility and liability for the procedural and operational practices associated with this waiver, and will be held accountable for any consequences that might result from this waiver being enacted. The multiple parties associated with the State Waiver are required to follow all established LGOA policies and procedures for data collection in order to accurately track and record client data. The PSA will be responsible for fulfilling all other areas of LGOA policies and procedures operations not covered by this waiver.

The LGOA will not reimburse the PSA for unearned funding: Performance outcome requirements set through contractual agreements in the planning and service area are the legal responsibility of the PSA. The PSA is responsible for ensuring that its service providers/contractors earn their funding in accordance to the OAA and LGOA policies and procedures. If it is determined that funding is not being earned, or that data is not being accurately tracked, the PSA will be expected to execute a thorough review of the service provider's/contractor's operations which could result in a thirty (30) day Corrective Action Plan to bring the multiple parties into OAA and LGOA compliance.

PSA Requesting Waiver:	**Lowcountry Council of Governments AAA/ADRC**
Type of Waiver Requested	**Yemassee site to be open 4 days a week and serve less than 25 meals per day.**
Date the Waiver is Requested to cover:	July 1, 2013 - June 30, 2014

Is this a waiver consideration on behalf of the PSA or the Provider/Contractor?	**Provider/Contractor**
Name of Provider/Contractor Director if appropriate:	**Tammy B. Washington**

Name of site for waiver consideration if appropriate:	**Hampton County Council on Aging**
Provider/Contractor contact information if appropriate:	**108 Pine St. West Hampton, SC 29924 803-943-7555 or twashington@hamptoncountysc.org**

What type of waiver is being requested? Please specify what action plans and protocol steps the PSA has taken to assist the Service/Provider Contractor to comply with the requirements of the OAA, AoA and LGOA and the duration of the assistance given.
Wavier to open 4 days a week and for to serve less than 25 meals per day.

Please state what specific challenges the PSA and Service Provider/Contractor encountered and why they were unable to successfully perform the requirements of the PSA, AoA, OAA and LGOA which necessitated the need for this waiver.	
Challenges	Reason Unable Perform the Requirement
Inability to operate 5 days a week	**Significant federal, state and local budget cuts**

What do you anticipate the positive results or benefits of the waiver will be if granted?
Ability to operate within allocated 2013-2014 budget.
What do you anticipate the negative consequences of not granting the waiver will be?
Not being able to be open 5 days a week

How will you determine if this waiver will lead to service or programmatic improvements?	**Monitor budget as we look for other sustainable county, state, and federal funding opportunities.**
What steps will the PSA take to ensure that the Provider/Contractor adheres to the contracts signed with the PSA to provide services, functions, and activities required for OAA and LGOA funding, in addition to this waiver?	
Review outreach efforts for this site and other sites in the County. Continue to assist the County Administrator as it pertains to the budget for senior services.	

Additional comments or information needed to support waiver request:

Hampton County Council on Aging is a dept. of Hampton County Government. The County has had to make cuts in all departments of county government including the aging department. Reducing the number of days the group dining sites are opened, reducing staff hours and other cuts are among the few the County Administrator has made.

This waiver will give the Director of the program an opportunity to explore other avenues of funding for the program to include cost sharing. Also home delivered meals is served out of this site so the safety issue of serving less than 25 meals will not be a problem.

By signing this document, I certify that the waiver will be implemented as described above in this State Waiver Form.

[signature]
Planning Service Area Director

9/18/13
Date

[signature]
Tony Kester
Lieutenant Governor's Office on Aging Director

10-4-13
Date

✓ Approved

____ Not Approved

The waiver form should be sent to:

Gerry Dickinson, Policy Manager
Lieutenant Governor's Office on Aging

Columbia, South Carolina 29201

All Approved State Waivers will be listed on the LGOA website, per Section 210 of the South Carolina Aging Network's Policies and Procedures Manual regarding State Waivers.